

MINUTES OF THE TOWN BOARD OF TRUSTEES
OF THE TOWN OF LEYDEN
AND THE SEWER AND WATER
OF THE TOWN OF LEYDEN
HELD AT THE TOWN HALL, FRANKLIN PARK, ILLINOIS
March 14, 2023

REGULAR MEETING

The Supervisor and Board of Trustees convened at 5:30 p.m. to review the bills and vouchers.

The Board reconvened to the courtroom at 6:00 p.m. for the scheduled meeting.

Supervisor Biscaglio called the hearing to order and led in the Pledge of Allegiance to the Flag.

Clerk Losurdo took roll and found the following present: Trustee Klinger, Trustee Otte, Trustee Pecora Trustee Fiorito and Supervisor Biscaglio. Also present were Township Highway Commissioner John Bjorvik, Township Assessor Al Biancalana, Township Administrator James Caporusso, Town Counsel Matthew Rose, Director of Community Relations Melissa Bukovatz, Director of Parks and Recreation Ben White, Assistant Director of Parks and Recreation Troy Locascio, Assistant Director of Public Works Tony Bianchi, Village of Elmwood Park Trustee Liaison Bina Conte, Deputy Clerk Kristina Monaco and several resident.

CORRESPONDENCE

Clerk Losurdo read three letters from residents in appreciation of the Senior St. Patrick's Day Luncheon and the Leyden Township Senior Handyman. Supervisor Biscaglio and Trustee Otte thanked Clerk Losurdo for all her hard work, and that of volunteers and staff, on the Senior St. Patrick's Day Luncheon.

APPROVAL OF THE MINUTES

A motion was made by Trustee Klinger to approve the minutes for the February 14, 2023 regular meeting. Motion seconded by Trustee Fiorito. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

TREASURER'S REPORT AND APPROVAL OF THE BILLS

Supervisor Biscaglio presented the bills for payment from February 10, 2023 through March 9, 2023 as follows:

General Assistance Fund	\$	8,350.26
General Fund	\$	354,667.18
Highway Equipment & Building Fund	\$	942.63
Needy Fund	\$	27.64
Road & Bridge Fund	\$	152,204.02
Sewer & Water Fund	\$	363,045.87

A motion was made by Trustee Fiorito to approve the payment of the bills as presented. Motion seconded by Trustee Pecora. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

REPORTS

Supervisor's Report

Supervisor Biscaglio requested the General Assistance report to be placed on file with the Clerk.

Highway Commissioner's Report

Highway Commissioner Bjorvik reported that Ordinance HO 2023-2, an ordinance a continuing annual budget for the first quarter of fiscal year 2023-2024 for all Road District Purposes will be under new business. Highway Commissioner Bjorvik also reported from the Public Works Department that there were no issues with snow plowing for the month of February and that Public Works crews were preparing all equipment for spring and summer.

Assessor's Report

Assessor Biancalana, reported the 2022 assessment appeals to the Board of Review ended March 9, 2023. The Leyden Township Assessor's office prepared and submitted 2,147 appeals. The first installment of 2022 tax bills were mailed March 1, 2023 with a due date of April 3, 2023. Cook County Assessor Kaegi's office will be mailing the 2022 exemption renewal around April 1st.

Administrator's Report

Township Administrator James Caporusso asked the Board for their consideration of resolution R 2023-8 approving the Community Development Block Grant application and resolution R 2023-9 approving bid proposal for 2023 Lawn Maintenance Program.

Clerk's Report

No report at this time.

Trustee Reports

No reports at this time.

Social Services Committee Report

Trustee Fiorito requested the Senior Services, Social Services, Community Relations and Community Center reports to be placed on file with the Clerk.

Sewer & Water Committee Report

Trustee Otte requested the water collection report thru February 28, 2023 to be placed on file with the Clerk.

Local Government Report

Trustee Pecora requested the Township Enforcement Officer monthly report to be placed on file with the Clerk.

Other Reports

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Supervisor Biscaglio entertained a motion to approve Ordinance HO 2023-2 adopting a continuing annual budget for the first quarter of fiscal year 2023-2024 for all Road District purposes. Supervisor Biscaglio explained that the Township is in the mists of the budgeting process and will submit the fill budget to the Town board by the end of June. By State law the Township can adopt ¼ of the previous budget for the first 3 months of the new fiscal year. The motion was made by Trustee Klinger and seconded by Trustee Otte. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Ordinance SWO 2023-1 adopting a continuing annual budget for the first quarter of fiscal year 2023-2024 for the Combined Sewer & Water System. The motion was made by Trustee Pecora and seconded by Trustee Otte. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Ordinance TO 2023-2 adopting a continuing annual budget for the first quarter of fiscal year 2023-2024 for all Town purposes. The motion was made by Trustee Fiorito and seconded by Trustee Klinger. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Resolution R 2023-8 authorizing an application to Cook County, Illinois for the Program Year 2023 Community Development Block Grant Capital Improvement Funds and Matching Funds Certification for the 2023 Water Main Improvements and Restoration Project. Supervisor Biscaglio explained the Township will apply to Cook County for funds to pay for water main improvements. The motion was made by Trustee Pecora and seconded by Trustee Otte. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Resolution R 2023-9 awarding the bid proposal for the 2023 Lawn and Maintenance Program for Senior and Disabled to Advanced Landscaping. Supervisor Biscaglio explained this was the lowest bidder of three and the cost was the same as the previous year. The motion was made by Trustee Fiorito and seconded by Trustee Otte. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Resolution R 2023-10 authorizing an agreement with GW & Associates, Inc. to perform an audit of the Township for the fiscal year ending March 31, 2023. Supervisor Biscaglio explained this is required on an annual basis to allow the auditors to perform the annual audit required by law. The motion was made by Trustee Klinger and seconded by Trustee Pecora. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Resolution R 2023-11 authorizing a purchase and sale agreement for real property located at 2450 Mannheim Road, Franklin Park, Illinois (PIN 12-29-421-004-0000) at a purchase price of \$525,000.00. Supervisor Biscaglio explained this is the property directly south of the property the Township has purchased for the Senior Housing project, the purchase price is the same as the owners purchased the property for three years prior and will be used to acquire the necessary number of units needed for the Senior Housing project. The motion was made by Trustee Otte and seconded by Trustee Klinger. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Resolution R 2023-12 authorizing the acceptance of the proposal from Paycor for payroll and HRIS software. The motion was made by Trustee Fiorito and seconded by Trustee Klinger. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Resolution R 2023-13 authorizing the acceptance of the proposal from Alliant/Mesirow Insurance Services for Property, Liability and Motor Vehicle Coverage for the 4/1/23-4/1/24 policy term. Supervisor Biscaglio explained this is a renewal of the Township's existing policy with the existing carriers at an increase of 5%. The motion was made by Trustee Fiorito and seconded by Trustee Pecora. No discussion. Roll call: Ayes (5) Trustee Klinger,

Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0)
Motion carried.

Supervisor Biscaglio entertained a motion to approve the agenda for the 2023 Annual Town Meeting on April 11, 2023 at 6:30pm. The motion was made by Trustee Fiorito and seconded by Trustee Klinger. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

PUBLIC COMMENT

Resident Louise Pennington inquired on the senior housing project and asked for a meeting with Cook County building inspectors and the Leyden Township Administrator. Resident Pennington also inquired on the reason for surveyors near Fairfield Avenue. Supervisor Biscaglio replied that the surveyors are for a possible project the Township is working on to reconfigure traffic flow.

Resident Lapinski informed the Board of a pattern of cars that appear to be exchanging items on her street and inquired on the Water Quality Report. Supervisor Biscaglio asked Resident Lapinski to get the information to the Township Administrator and suggested that she also contact the Cook County Sheriff's Police. Township Administrator Caporusso will assist Resident Lapinski with accessing the water report.

There being no further business to go before the board a motion was made by Trustee Otte that this meeting be adjourned. Motion was seconded by Trustee Klinger. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0). Motion carried and meeting was adjourned at 6:23 p.m.

Jamie Losurdo
Township Clerk
March 14, 2023
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