

MINUTES OF THE TOWN BOARD OF TRUSTEES
OF THE TOWN OF LEYDEN
AND THE SEWER AND WATER
OF THE TOWN OF LEYDEN
HELD AT THE TOWN HALL, FRANKLIN PARK, ILLINOIS
February 14, 2023

REGULAR MEETING

The Supervisor and Board of Trustees convened at 5:30 p.m. to review the bills and vouchers.

The Board reconvened to the courtroom at 6:00 p.m. for the scheduled meeting.

Supervisor Biscaglio called the hearing to order and led in the Pledge of Allegiance to the Flag.

Clerk Losurdo took roll and found the following present: Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Also present were Administrator James Caporusso, Town Counsel Matthew Rose, Director of Public Works Mike Losurdo, Assistant Director of Public Works Tony Bianchi, Director of Community Relations Melissa Bukovatz, Director of Parks and Recreation Ben White, Leyden Township Assessor's Staff Bina Conte, Deputy Clerk Kristina Monaco and one resident.

CORRESPONDENCE

None.

APPROVAL OF THE MINUTES

A motion was made by Trustee Klinger to approve the minutes for the January 10, 2023 regular meeting. Motion seconded by Trustee Pecora. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

TREASURER'S REPORT AND APPROVAL OF THE BILLS

Supervisor Biscaglio presented the bills for payment from January 7, 2023 through February 9, 2023 as follows:

General Assistance Fund	\$	7,579.63
General Fund	\$	457,741.29
Highway Equipment & Building Fund	\$	21,420.71
Needy Fund	\$	NONE
Road & Bridge Fund	\$	181,095.94
Sewer & Water Fund	\$	575,709.68

A motion was made by Trustee Fiorito to approve the payment of the bills as presented. Motion seconded by Trustee Pecora. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

REPORTS

Supervisor's Report

Supervisor Biscaglio requested the General Assistance report to be placed on file with the Clerk.

Highway Commissioner's Report

In the absence of Highway Commissioner Bjorvik, Township Administrator James Caporusso reported that Ordinance HO 2023-1, an ordinance amending Title 3 "Public Health, Safety and Protection", Chapter 3 "Public Ways Property Maintenance Code", Section 6 "Water Drainage onto Township

Property”, of the Leyden Town Code was signed by Highway Commissioner Bjorvik and placed on file with the Clerk. Township Administrator James Caporusso also reported from the Public Works Department that a new hydrant was installed on Wrightwood behind Mannheim Middle School and a new pressure relief valve was installed at the Leyden Township Pump House.

Assessor’s Report

In the absence of Assessor Biancalana, Leyden Township Assistant Assessor Bina Conte reported the 2022 first installment tax bills are on the line and will be mailed by the end of February, are due April 3, 2023 and are available on line to be viewed and paid. The Cook County Board of Review is accepting assessment appeals for Leyden Township until March 9, 2023. The Leyden Township Assessor’s Office has prepared and submitted 29 certificate of error applications and processed and submitted 211 permits.

Administrator’s Report

Township Administrator James Caporusso asked the Board for their consideration of two Ordinances being presented TO 2023-1 and HO 2023-1. The ordinances make technical changes to Titles 3 and 4 of the Town Code. Township Administrator James Caporusso reported that he, along with the Township Supervisor, have been reviewing each Title of the Town Code to ensure any incomplete, inconsistent or obsolete ordinances and provisions in connection with State and County Statutes are identified and updated. Township Administrator James Caporusso asked the Board for their consideration on Resolution R 2023-7, an agreement between the Township and Dacra Tech. Township Administrator James Caporusso explained that Dacra is a state of the art Code Enforcement Software to allow the Township to ticket Township Code violations, in a faster and more efficient process. Township Administrator James Caporusso asked the Board for their consideration on Resolution R 2023-5, an agreement between the Township and Living Waters Consultants, part of the Silver Creek Watershed Committee and comprised of 8 municipalities. The proposal is to address non-point sources of pollution, improve water quality and address other environmental concerns for the Silver Creek Watershed.

Clerk’s Report

No report at this time.

Trustee Reports

No reports at this time.

Social Services Committee Report

Trustee Fiorito requested the Senior Services, Social Services, Community Relations and Community Center reports to be placed on file with the Clerk.

Sewer & Water Committee Report

Trustee Otte requested the water collection report thru January 31, 2023 to be placed on file with the Clerk.

Local Government Report

Trustee Pecora requested the Township Enforcement Officer monthly report to be placed on file with the Clerk.

Other Reports

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Supervisor Biscaglio entertained a motion to approve Ordinance TO 2023-1 amending Various Provisions of Title 2, "Business and License Regulations" of the Town Code. The motion was made by Trustee Fiorito and seconded by Trustee Klinger. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Resolution R 2023-4 adopting a revised policy for employee use of Township facilities to the Leyden Township Employee Manual. The motion was made by Trustee Otte and seconded by Trustee Pecora. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Resolution R 2023-5 authorizing a professional services agreement with Living Waters Consultant, Inc. for part-time Silver Creek Watershed Coordinator Services for the Silver Creek Watershed. The motion was made by Trustee Pecora and seconded by Trustee Klinger. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Resolution R 2023-6 approving an intent to donate surplus public real estate (2506-2516 Mannheim Road, Melrose Park, Illinois). Supervisor Biscaglio explained that this if for if and when approval is received on the senior housing project, this property will be turned over to the housing development authority. The motion was made by Trustee Klinger and seconded by Trustee Fiorito. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

Supervisor Biscaglio entertained a motion to approve Resolution R 2023-7 authorizing a master software licensing agreement with Darca Tech, LLC for Administrative Citations. The motion was made by Trustee Fiorito and seconded by Trustee Otte. No discussion. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0) Motion carried.

PUBLIC COMMENT

None.

There being no further business to go before the board a motion was made by Trustee Otte that this meeting be adjourned. Motion was seconded by Trustee Klinger. Roll call: Ayes (5) Trustee Klinger, Trustee Otte, Trustee Pecora, Trustee Fiorito and Supervisor Biscaglio. Nays (0) None. Absent (0). Motion carried and meeting was adjourned at 6:08 p.m.

Jamie Losurdo
Township Clerk
February 14, 2023
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